Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	GOVERNMENT SCIENCE COLLEGE CHATRAPUR
Name of the head of the Institution	Dr. Saubhagya Kumar Sahu
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07008929875
Mobile no.	9437270208
Registered Email	iqacnaacgscc22@gmail.com
Alternate Email	principalgscc@gmail.com
Address	NEAR NH 5, CHATRAPUR
City/Town	CHATRAPUR
State/UT	Orissa
Pincode	761020

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Laxmi Narayan Sahoo**
Phone no/Alternate Phone no.	**918249067125**
Mobile no.	**9438287704**
Registered Email	**gscciqac@gmail.com**
Alternate Email	**principalgscc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gscc.ac.in/aqar.php

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://gscc.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B+**	**2.58**	**2017**	**23-Jan-2017**	**22-Jan-2022**
1	**B**	**75.50**	**2006**	**17-Oct-2006**	**16-Oct-2011**

6. Date of Establishment of IQAC

01-Jul-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
career counselling programme	**25-Feb-2019** **3**	**150**

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d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HIGHER EDUCATION	RUSA	UGC	2018 1095	24438000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted regular internal reviews and audits to identify areas for improvement and ensure compliance with accreditation and regulatory standards. 2. Worked with academic departments to review and update the curriculum to align with changing educational needs and industry demands. 3. Promoted the integration of innovative teaching methods and technology to improve the quality of education. 4. Analyzed student performance data to identify areas where academic and support services could be enhanced.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of career counselling programmes, seminars, parent teacher	achieved

meeting,	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**15-Apr-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Our college has various modules of MIS currently operational which are listed below: 1. Administration(HRMS, PIMS) 2. Finance and Accounts(HRMS, IFMS) 3. Students admission and Support(SAMS) HRMS : Human Resources Management System (HRMS) is the flagship project of Center for Modernizing Government Initiative - CMGI, a society under the General Administration Department, Government of Odisha. HRMS is a database - and application software which our college administration uses to carry out personnel transaction of employees online through Internet. This aims to be the primary vehicle of transactions of college employees. HRMS is the repository of all the service records of the employees of our college through HRMS, an employee may apply for leave, loan, or send their reports, requests or grievances. They can receive the sanction or reply online from their office. HRMS software automatically prepares all accounts and registers of an employee, like Service Book, Leave Account, Loan Account, Salary Account, Incumbency Chart etc., retrieving relevant data from transactions. It also helps the superannuating employees to prepare their pension papers on the click of buttons and help authorities to process pension papers easily and quickly. PIMS**

: With Personnel Information Management System (PIMS) module, our college has developed a centralized employee data hub eliminating redundant and disparate records processes. Accessible from virtually anywhere, one can easily add and update employee information in the office. IFMS : The Finance department, Government of Odisha runs Integrated Financial Management System. Our college uses this portal for smooth conduct of all financial issues. Salary and arrear bills are prepared through this portal. SAMS : Student Academic Management System (SAMS) is an integrated Academic Management System and comprehensive tool for students/parents, administrators of our college to overcome the challenges in the process of college admissions and post admission processes. The entire college admission process is digitized in SAMS starting from Application, Selection, Intimation admission for hardware connectivity architecture. Also this portal is used to issue CLC.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution allows classes to different departments as per the timetable and has prepared a master timetable based on the Choice-based Credit System as per Govt. instruction. The timetable is strictly followed without fail. The timetable contains theory, practical classes, and seminar periods for degree and PG students. Classes are taken using the chalk and talk method along with using the latest E-technology like using powerpoint presentation and multimedia. Students are also encouraged to make seminars on the courses taught to them by availing the E-resources. Student attendance is maintained regularly to verify the academic interests of the candidates. A minimum of 75% of attendance is made compulsory for the students to appear in the examination. The Khallikote Cluster University designs the curriculum as per the CBCS system. As an affiliated college, we have no flexibility in changing the syllabus. However, some of the senior faculties of this college are members of different Boards of studies in the University where the changes regarding the syllabus are discussed, analyzed, and implemented following the CBCS guidelines. A well-planned curriculum delivery mechanism and comprehensive documentation are the cornerstones of a successful educational institution. They ensure that education is aligned with the institution's goals, meets the needs of students, and can be evaluated and improved over time. The combination of a thoughtful curriculum delivery mechanism and thorough documentation supports the institution's commitment to providing a high-quality and effective learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**ODIA,ENGLISH, POLITICAL SCIENCE,ECONOMICS,HISTORY**	**01/07/2015**
BSc	**PHYSICS,CHEMISTRY, MATHEMATICS,BOTANY,ZOOLOG Y**	**01/07/2015**
BCom	**COMMERCE**	**01/07/2015**
MA	**HISTORY, ODIA**	**01/07/2015**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	**Nill**	**Nill**
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student Feedback analysis and Action Taken Report 2018-19 The student satisfaction survey was conducted on 16.02.2018 among all the semester of UG students on 10 points. The questioners were prepared and distributed among the students. About 50 responses were received. The data was analyzed and a repost was generated. Parameter 1 : Rate the level of Teaching learning process in the institute No of positive responses : 43 Parameter 2 : Student and teacher interaction in the institute. No of positive responses : 46 Parameter 3 : Activities leading to placement Enterpreneurship lifelong learning Field Projects and Internships No of positive responses : 38 Parameter 4: Motivation and exposure to Co-curricular/ Extra-curricular activities in the institute. No of positive responses: 44 Parameter 5 : Assessment of the examination at the institution level No of positive responses: 47 Parameter 6: Infrastructural Facilities like internet and wi-fi, security, cleanliness and medical No of positive responses: 44 Parameter 7 : Overall facilities like text books and reference books availability in library and digital section No of positive responses: 42 Parameter 8: Rate whether the syllabus has good balance between theory and application No of positive responses: 48 Parameter 9: Rate whether the syllabus is further useful to meet the job requirements and professional development No of positive responses: 45 Parameter 10: Does the program improve your understanding your concepts, principles in the subjects and motivate you to think and learn. No of positive responses: 45 As per the feedback and suggestions given by students the following actions were planned and initiated for the benefit of students. 1. Purchase of the new books for library. 2. Engagement of more sweepers for maintaining the cleaning and hygienic of the college campus. 3. Purchase of more numbers of dustbins. 4. Development of new science block by RUSA 5. Six no of regular assistant professor appointed by government on the basis of recommendation by OPSC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH,ODIA, HISTORY,ECONOMI CS,POLITICAL SCIENCE	256	Nill	242
BSc	PHYSICS,CHEMI STRY,MATHEMATIC S,BOTANY,ZOOLOG Y	256	Nill	239
BCom	COMMERCE	256	Nill	89
MA	ODIA,HISTORY	24	Nill	13

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	570	13	29	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
36	36	3	7	1	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, we take great pride in offering a comprehensive and highly effective Student Mentoring System. This system is designed to provide guidance, support, and personalized assistance to our students throughout their academic journey. With a commitment to nurturing student success and personal development, our mentoring system plays a pivotal role in fostering a supportive and empowering educational environment. We carefully select mentors who are not only academically proficient but also possess strong interpersonal and communication skills. These mentors are typically senior students, faculty members, or specially trained staff who are passionate about guiding and mentoring others. Once new students enroll in our institution, they are thoughtfully matched with a mentor. We take into consideration various factors, such as academic interests, career goals, and personality traits, to ensure compatibility and a positive mentoring relationship. Mentors and mentees meet regularly, either in person or virtually, to discuss a wide range of topics. These meetings can include academic progress, career planning, personal challenges, and extracurricular involvement. Mentors offer academic guidance, helping mentees set realistic goals, manage their coursework, and find appropriate resources for their studies. They assist in course selection, time management, and study techniques. Our mentoring system places a strong emphasis on helping students plan for their future careers. Mentors provide insights into potential career paths, share information about internships and job opportunities, and help students create and refine their resumes and cover letters. Beyond academics and career planning, mentors support mentees in their personal growth. They offer a listening ear, encouragement, and advice on navigating the challenges of college life. This can include stress management, developing effective communication skills, and maintaining a healthy work-life balance. Mentors often encourage students to participate in extracurricular activities and clubs. They help mentees identify opportunities to develop leadership skills, engage with their passions, and build a well-rounded portfolio.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
570	36	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	18	26	4	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2018-19	30/04/2019	07/06/2019
BSc	BSc	2018-19	30/04/2019	07/06/2019
BCom	BCom	2018-19	30/04/2019	07/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At our institution, continuous internal evaluation (CIE) has always been a fundamental component of our educational framework. Its a process that provides ongoing assessment of student performance throughout the academic year, as opposed to relying solely on end-of-term or final exams. Over time, we have recognized the need for reforms to enhance the effectiveness of our CIE system. We have diversified our assessment methods beyond traditional written exams. This includes incorporating project work, presentations, quizzes, group discussions, and practical assessments. This reform encourages a broader understanding of student performance and allows for the development of diverse skills. We have revised our assessment criteria to make them more transparent and aligned with learning outcomes. This ensures that both students and instructors have a clear understanding of what is expected and how they will be assessed. We have emphasized the importance of providing regular and constructive feedback to students. Instructors are encouraged to provide feedback not only on the results but also on how students can improve. This facilitates a growth-oriented approach to learning. These reforms in the Continuous Internal Evaluation system at our institution are aimed at improving the overall learning experience for our students. By diversifying assessment methods, enhancing transparency, providing ongoing feedback, integrating technology, and investing in faculty development and student support services, we are creating an environment where learning is not just a one-time event but an ongoing and enriching process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In our college, the academic calendar is a meticulously prepared and strictly adhered-to document that serves as the backbone of the institutions academic operations. It outlines the schedule for various events, including examinations, classes, holidays, and other related matters. This calendar is a vital tool in ensuring the smooth and organized functioning of our college. The preparation of the academic calendar is a collaborative effort that involves various stakeholders, including the academic leadership, faculty, administrative staff, and student representatives. The process typically begins several months in advance to ensure that all aspects are carefully considered. Faculty members are consulted to determine class schedules, mand mid-termassessments. They provide input on the pacing of the curriculum and the number of instructional weeks needed for effective teaching. In conclusion, the academic calendar in our college is a well-thought-out and rigorously adhered-to document that plays a central role in the organization of all academic

activities. It serves as a guide for students, faculty, and staff, helping them plan and manage their commitments effectively. The careful preparation and strict adherence to the calendar contribute to the overall efficiency and success of our academic institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gscc.ac.in/agar.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2018-19	BA	BA	156	146	93.58
2018-19	BCom	BCom	66	46	69.69
2018-19	BSc	BSc	181	175	96.68
2018-19	MA	History	10	10	100
2018-19	MA	Odia	8	8	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gscc.ac.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	**NIL**	**NIL**	**NIL**	**NIL**	**Nill**

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**Chemistry**	**1**	**3.1**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
5-Benzoyl triazole as new structural dimension in glycoco njugates	**Laxmi Narayan Sahoo**	**Carbohyd rate Research**	**2018**	**3.1**	**Government Science College Chatrapur**	**3**

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	**NIL**	**NIL**	**Nill**	**0**	**0**	**0**

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ANNUAL SPORTS	COLLEGE	20	120
Observation of World AIDS Day	YRC	4	6
observation of world aids day	YRC	6	62
YOGA DAY	YRC	10	24
NATIONAL YOUTH DAY	YRC	20	160
BLOOD DONATION CAMP	YRC	5	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS DAY	YRC	RALLAY AND MEETING	4	6
YOGA DAY	YRC	YOGA	6	62
BLOOD BANK	YRC	BLOOD DONATION	5	20
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
Study tour of Chemistry students	Training on instruments	IMMT Bhubaneswar	16/03/2019	16/03/2019	50
study tour of Zoology students	Visit to a museum	Regional museum of natural history,Acharya Bihar, Bhubaneswar	05/01/2018	05/01/2018	60
			[View File](#)		

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HIGHER EDUCATION DEPARTMENT	05/05/2019	WORLD BANK FUNDING FOR IDP	3
		[View File](#)	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	Nill

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Nill	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	34931	1045000	76	20000	35007	1065000

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	1	1	1	1	2	2	0	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	1	1	1	2	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	Nill	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. Laboratory: The college science laboratories are maintained by the lab assistants and bearers under the charge of the concerned departments. Maintenance of funds procured from the state govt. and the UGC are utilised for the upkeep of specified items. Electrical sensitive equipments are provided with necessary backup to ensure steady functioning and to safe guard against voltage fluctuations. Library: There is a library committee comprising

of faculty members who oversees the overall maintenance and other needs of the library. The rules of the library are strictly followed while utilizing library resources. The maximum period for loan of books is fourteen days. The students can access the reference books in reference section. Physical facilities: The College has sweepers, gardener, and a watchman. The college premises and the classrooms are cleaned regularly with the help of a sweeper. Students are sensitized regarding cleanliness and are motivated for energy conservation by careful use of electricity in the classrooms. The NSS unit and eco club oversees the cleanliness and maintenance of hygiene inside the college campus. The teachers and students have also been assigned duties for cleanliness and beautification of specific areas of college campus. The college development fund is utilized for maintenance and repair of furniture and other electrical equipments and major repairs are done by PWD/ PHED/ GPHD/ GED. RO - UV drinking water facilities have been installed inside the college campus. The college website is maintained regularly by local provider. The college has 40 CCTV to ensure safety and discipline inside the campus. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set timeframe. The college follows the guideline and instruction issued from time to time by the Government and other funding agencies for utilizing the grants received. Odisha General Financial Rules (OGFR), Odisha Treasury Code (OTC) and Odisha Public Works Department (OPWD) code are followed in maintaining Infrastructure facilities.

http://www.gscc.ac.in/aqar.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	Nill	Nill
Financial Support from Other Sources			
a) National	CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS	4	40000
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
INTERNATIONAL YOGA DAY	21/06/2018	20	GOVT. SC. COLLEGE
AIDS DAY	01/12/2018	40	GOVT. SC. COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
2019	CAREER COUNSEING CELL, GSCC	150	150	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	college	100
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government guideline, student council is not functioning.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We adopt Common Minimum Standard (CMS) which is implemented by the department of higher education, Govt. of Odisha every year and all the practices are followed strictly by all the members of the staff. Under CMS , a list of different activities are made by Principal which is verified by the Academic Bursar of the college. In addition, Administrative Bursar and Account Bursars are also appointed by the Principal from among the senior staff members to help him/ her on the administrative and accounts matter. The senior faculty members of the department carries out the responsibility of coordinating the departmental works. Faculty members are given the charges of various societies. They act as OICs of the concerned society and accomplish plans and programmes for whole academic year. All the works are done by the college is periodically reviewed by the senior faculties on a regular basis. An internal audit is formed to audit the departmental activities and various other activities related to account, academic and administrative works. The academic audit is done by the AG office, Govt. of Odisha. The college has a well functioning parents teachers association (PTA) where the parents and the teachers plan, discuss and implement the strategies for the overall development of the students. The proctorial cell of the college is working actively for better interaction with the students. Every teacher is assigned a group of students with an allotted class in the time table. The students freely interact with the students on their various academic and other matters with the teachers. Special emphasis is given to the weak students in the class.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Curriculum Development	Curriculum development is a systematic process of creating an educational plan or framework that outlines the structure and content of an educational program or course. We focus on to promote environmental sustainability by integrating eco-friendly practices and environmental education into the curriculum.
Teaching and Learning	Teaching and learning are intertwined processes that form the foundation of education. Teachers adapt their teaching methods to accommodate different learning styles, abilities among students.
Examination and Evaluation	1. Some senior faculty members of our college are in the Board of conducting examinations who go the meetings which are conducted by the affiliated University and some (Auto) Colleges provide valuable suggestions regarding examinations and evaluation process. 2. Students caliber is valued doing continuous surprise tests and organizing competitions on different areas

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	1. The admission process of the students is done though the SAMS (Students Academic Management System). Merit list of the students in the college and hostels is done by the SAMS portal. 2. Students scholarship amount is processed through PRERANA National Scholarship Portal and the amount is credited to their accounts.
Administration	1. The employee database including the salary history of posting and other particulars are entered in the PIMS and HRMS Govt. of Odisha. The performance appraisal report PAR of the teachers are submitted through HRMS every year. 2. Notices and circulars are uploaded in the college website for the information of all.
Examination	1. Form fill up payment by the students is made online through Khallikote University Portal. Admit cards of the examinees are downloaded from this portal. 2. The internal and practical marks of the students are entered in Khallikote University Portal. 3. All communication regarding

	examination and valuation are intimated online.
Finance and Accounts	1. College accounts are connected to the IFMS HRMS. Salary and other dues of the employees are directly transferred to their accounts. Salary bill are submitted to the treasury through IFMS software. 2. The tender is reflected in the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	36	21	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
?Government Loan facilities ?Group Insurance Scheme ?Vehicle Loan and Education Loan ?Health Insurance and	?Government Loan facilities ?Group Insurance Scheme ?Vehicle Loan and Education Loan ?Health Insurance and	various scholarships

House Construction Advance ?Group Provident Fund ?F	House Construction Advance ?Group Provident Fund ?Festival Advance for Class III and Class IV employees ?The regular employees of the college are allowed to enjoy annual increment of salary and Dearness Allowances as admissible time to time	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The audit team from Higher education department conducted audit on financial status of the college in 2017. The college has conducted internal financial audit in 2018 on different funds received by the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
000	Nill	Nill

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	PRINCIPAL/COMMITTEE
Administrative	No	Nill	Yes	PRINCIPAL/COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular parent-teacher meeting has been conducted.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
lecture on gandhian philosophy	01/10/2018	01/10/2018	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Polythene bag and articles are banned on the college campus. 2. Solar cells are an alternate power supply to the office room. 3. Students are advised not to use vehicles in the college campus. 4. The campus has four big gardens filled with beautiful trees. 5. Reuse one-sided papers as office materials.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

> 1. The institute regularly conducts mock tests for competitive examinations. 2. The institute regularly conducts mock group discussions. 3. Different competitions are regularly arranged for students to showcase their extracurricular activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gscc.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

> This college is one of the leading institutes for education in Southern Odisha. It caters to the need of poor, underprivileged sections of society. It aspires to meet the demand for higher education in the modern world without sacrificing its traditional value system. It has the most peaceful, un-politicized, and conducive academic environment. Located in the heart of the town, it is equipped with well-qualified, sincere, hardworking, supportive faculty members. ?Innovative teaching-learning and evaluation method ?Modern library building with three floors. The ground floor is the library with all the latest books available on it. There is a reading room for the students on the first floor. Free Wi-fi is available throughout the campus for the students. ?Participatory management in the true democratic spirit ?Consistent academic results, some of the students even securing top ranks in the university ?Its students have brought recognition in NCC and sports both at the state and national levels. ?The college has a very good infrastructure. ?It is the centre for various state-level examinations. ?It has a well-functioning PTA system.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

IQAC, or the Internal Quality Assurance Cell, is typically an internal committee or cell within educational institutions in India and other countries. Its primary purpose is to ensure and enhance the quality of education and institutional functioning. IQAC takes various quality initiatives to promote a culture of quality. IQAC helps in formulating and implementing Institutional Development Plans (IDPs) to address areas that need improvement. our next plain is gathering feedback from students about the quality of education and services and using this information to make improvements. Conducting regular internal audits and reviews of various processes and departments to identify areas that require improvement is our another plan. Creating and sustaining a culture of quality is central to our mission. We will conduct orientation programs, workshops, and awareness campaigns to instill a culture of continuous improvement, where every member of the institution is committed to quality. In conclusion, the IQACs future plans of action for the next academic year are designed to create a holistic and sustainable quality enhancement framework. Our commitment to continuous improvement, data-driven decision-making, and a student-centered approach will be at the core of these efforts. By implementing these initiatives, we aim to foster a culture of quality that will benefit not only the institution but also all its stakeholders. We look forward to a productive and transformative academic year ahead.