



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DHENKANAL AUTONOMOUS COLLEGE
Name of the head of the Institution		Dr Rashmi Mishra
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06762224420
Mobile no.		9438506365
Registered Email		principaldklcol@yahoo.in
Alternate Email		principaldklcol@gmail.com
Address		Office of the principal, Dhenkanal autonomous college
City/Town		Dhenkanal
State/UT		Orissa
Pincode		759001

<b>2. Institutional Status</b>																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Apr-2002																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr Bibhudutta Das																								
Phone no/Alternate Phone no.	06762224420																								
Mobile no.	8895807127																								
Registered Email	iqacdcl@gmail.com																								
Alternate Email	bibhudutt_dash@rediffmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://dhenkanalcollege.nic.in/iqac.htm">http://dhenkanalcollege.nic.in/iqac.htm</a> <a href="#">1</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	No																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>81.15</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>B++</td> <td>2.83</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	81.15	2004	16-Sep-2004	15-Sep-2009	2	B++	2.83	2017	23-Jan-2017	22-Jan-2022
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1	B++	81.15	2004	16-Sep-2004	15-Sep-2009																				
2	B++	2.83	2017	23-Jan-2017	22-Jan-2022																				
<b>6. Date of Establishment of IQAC</b>	01-Sep-2014																								
<b>7. Internal Quality Assurance System</b>																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						
Research promotion	07-Jan-2020 01		21																						

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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA	UGC	2016 1815	20000000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Course curriculum for teaching and learning is revamped as per the current social demand . Collection , analysis and action taken based on the feedbacks received from the stakeholders like students, faculties, alumni, parents and employer. Conduct of all audits by engaging external agency. Research promotion for paper publication/for PhD degree and funded project and special focus on student research. Conduct of FDP / attending seminars and conferences / induction training programmes for students and staff development programmes. Inculcation of value orientation , research ethics and carrier counselling programmes for students and faculties. Promotion of outreach programmes by involving students and community. Industry academic interface Remedial classes for slow learners Student's carrier progression.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Blended learning	Due to COVID-19 pandemic situation the need of the hour was blended learning. Awareness programmes for teachers and students including the use of ICT tools, were conducted for the purpose.
Academic audit	Based on the recommendations of academic audit team the thrust areas were identified and actions were taken in this regard.
Carrier Counselling	Various programmes of carrier counselling done.
Remedial classes for slow learners	Slow learners were identified on the basis of internal assessment and remedial classes in various subjects were conducted for them.
Industry/Society driven courses	Necessary changes in the course curriculum for teaching and learning were made to meet the current societal/industry demand.
Feedbacks from the stakeholders	Feedbacks collected by IQAC, analysed by a committee constituted for the purpose and action deemed fit were taken .
Parent teacher meeting	Meeting held, various problems discussed and steps were taken accordingly.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1.College information Full fledged website is available 2. Admission online through SAMS 3. Establishment/Administration through

HRMS 4. ExaminationAutomated 5. LibraryDigitalized 6. Fee collection/Accounts SBI portal 7. Service rules and conditions through HRMS 8. NSS,YRC and NCC Through Website

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA	ODIA ,HIST ,ECO ,SANS ,ENG ,PSY ,PHIL ,POL . SC	08/08/2019
BCom	B Com	ACCOUNTANCY	08/08/2019
BSc	B Sc	PHY ,CHEM ,MATH ,BOT ,ZOO ,L ,COMP . SC	08/08/2019
MA	MA	HIST	08/08/2019
MCom	M Com	ACCOUNTING	08/08/2019
MSc	M Sc	BOTANY	08/08/2019
MBA	MBA	MBA	08/08/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	ODIA ,HIST ,ECO ,SANS ,ENG ,PSY ,PHIL ,POL . SC	12/02/1959	BA	12/02/1959
BSc	PHY ,CHEM ,MATH ,BOT ,ZOO ,L ,COMP . SC	12/02/1959	BSC	12/02/1959
BCom	BCOM	12/02/1959	BCOM	12/02/1959
MBA	MBA	28/08/2009	MBA	28/08/2009

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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA	ODIA ,HIST ,ECO ,SANS , ENG , PSY ,PHIL ,POL . SC	09/07/2016
BCom	ACCOUNTANCY	09/07/2016
BSc	PHY ,CHEM ,MATH ,BOT ,ZOO L , COMP . SC	09/07/2016

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ODIA ,HIST ,ECO ,SANS , ENG , PSY ,PHIL ,POL . SC	256
BCom	BCOM	160
BSc	PHY ,CHEM ,MATH ,BOT ,ZOO L , COMP . SC	160
MBA	MBA	54
MSc	BOT ,COMP . SC	68
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>A standard feedback format have been developed by the IQAC for all stakeholders like students, faculties, parents, Alumni and employer, in a five point rating scale, which are administered once during an academic year. The feedback contents are more specifically on important issues like curriculum and learning/ Research/facilities available including library and sports/ Examination and evaluation process/ Campus development/ Grievance procedure/ hostel accommodation etc. Committee constituted by the IQAC take steps in collecting the feedback. After receiving the feedbacks through questionnaire, they are analysed by a competent committee. The committee recommends the authority to take up various important issues on priority basis for the greater interest of the college and the stake holders. Then after due implementation based on the suggestion given by the committee, IQAC is informed about the action taken report (ATR) by the college.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	MBA	60	30	30
MSc	BOT , COMP . SC	76	273	52
MA	HIST , PMIR	92	161	38
BSc	PHY , CHEM , MATH , BOT , ZOOL , COMP . SC	160	435	153
BCom	ACCOUNTANCY	160	472	132
BA	ODIA , HIST , ECO , SANS , ENG , PSY , P HIL , POL . SC	256	781	249
MCom	COMMERCE	32	112	32

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1580	360	29	12	17

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	23	221	9	5	5

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The objectives of student mentorship are: ? To establish the close rapport with the students ? To guide student regarding academic and other related issues ? To minimize student's dropout ratio. ? To monitor the student's regularity and discipline. ? To build up the confidence of the students ? Provide assistance and guidance about their future and career ? Pay more attention to each student. ? Monitor the progress of the students. ? To guide the students regarding various learning resources available in the surrounding The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they

required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is the duty of mentor to apprise the concerned subject teacher. At least 1 to 2 meetings are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner and through a careful examination of each mentors report the college has organized 'Remedial Classes' in identified topics. HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system and advice mentors wherever necessary. Types of mentoring done in our institution are: 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Academic Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Do's and Dont's in the lab. Outcomes of the system: a) The attendance percentage of the students has increase to greater extend. b) The performances of the students has increase relatively. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
659	60	1:11

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	58	11	2	18

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	MBA	2020	08/09/2020	29/10/2020
MSc	COMP.SC	2020	18/09/2020	29/10/2020
MSc	BOT	2020	29/09/2020	28/10/2020
MA	HIST	2020	29/09/2020	28/10/2020
BSc	PHY, CHEM, MATH, BOT, ZOOL, COMP. SC	2020	23/09/2020	19/10/2020
BCom	COMMERCE	2020	23/09/2020	19/10/2020
BA	ODIA, HIST, ECO, SANS, ENG, PSY, P	2020	23/09/2020	19/10/2020



	HIL, POL. SC			
MCom	COMMERCE	2020	29/09/2020	28/10/2020
MA	PMIR	2020	08/09/2020	29/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	640	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.dhenkanalcollege.ac.in/igac\\_information.php](http://www.dhenkanalcollege.ac.in/igac_information.php)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MBA	MBA	54	48	88.88
Nill	MSc	COMP	54	48	88.88
Nill	MSc	BOT	16	16	100
Nill	MA	PM&IR	19	17	89.47
Nill	MA	HIST	24	16	66.66
Nill	BSc	PHY, CHEM, MATH, BOT, ZOOL, COMP. SC	141	123	87.23
Nill	BCom	ACCT	125	70	56
Nill	BA	ENG, ODI, HIST, POL. SC, ECO, PHIL, PSY, SANS	177	138	77.96
Nill	MCom	ACCT	29	24	82.75

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.dhenkanalcollege.ac.in/igac\\_information.php](http://www.dhenkanalcollege.ac.in/igac_information.php)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NA	Nill	Nill	Nill
No file uploaded.				

**3.2 – Resource Mobilization for Research**

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0
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**3.3 – Innovation Ecosystem**

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

**3.4 – Research Publications and Awards**

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Physics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	2.1
National	Commerce	1	Nill
<a href="#">View Uploaded File</a>			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	Nil	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Conventional as well as emerging arsenic removal technology- a critical review	Debasis Mohanty	Water, Air, Soil Pollution	2019	13	Dhenkanal (A) College13	13
<a href="#">View Uploaded File</a>						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	7	5	3	1
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NA	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NA	Nil	Nil	Nil	Nil
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### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
TREE PLANTATION PROGRAMME	NCC	1	55
SWACHHA BHARAT ABHIYAN Youth Day	NCC	1	60
CELEBRATION OF NCC DAY	NCC	1	70
Vigilance awareness week	NCC	1	53
AWARNESS CAMPAIGN ON SAVE GIRL CHILD	NCC	1	40
SWACHHATA PAKHWADA (PLASTIC SE RAKSHYA "SWACHHTA HI SURAKSHYA")	NCC	1	52
AWARNESS RALLY OF BAN OF USE OF PLASTICS	NCC	1	45
PARTICIATION OF CADETS IN THE REPLUBIC DAY CEREMONY	NCC	1	90
AWARNESS CAMPAIGN ON CONVERSATION OF FOREST, ELECTRICITY AND WATER	NCC	1	45
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Rajiv Gandhi sikshya samman	Rajiv Gandhi foundation	1
NSS	Rajiv Gandhi Prativa Puraskar	Rajiv Gandhi foundation	1
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.5	7.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Smart Library Software	Partially	Version 1.2.121 -Enterprise Edition	2016

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	49611	10010139	117	49500	49728
Reference Books	5141	124500	0	0	5141	124500
Journals	15	60280	0	0	15	60280
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	94	0	94	2	2	6	84	50	0
Added	1	0	0	0	0	1	0	50	0
Total	95	0	94	2	2	7	84	100	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

**Rules for Laboratory.** 1. No student is permitted to enter the laboratory without an instructor. 2. Students may not start an experiment until given permission by the instructor. 3. Students may not block the aisle in the laboratory with their bags, jackets, notebooks and other articles. Laboratory aisles must be kept uncluttered. 4. Put on your aprons before entering to the laboratory. 5. Absolutely no eating or drinking in the laboratory at any time. 6. Use gloves while doing chemical experiments. 7. Report immediately, if you meet with any type of accident.

**Rules for Classrooms** 1. Students should attend classes with proper uniform and identity card. 2. Regular attendance is expected. 3. Be punctual and arrive on time for lectures, labs, and exams. 4. Engage in class discussions, ask questions, and participate actively in activities and experiments. 5. Turn off or silence your cell phones and other electronic devices during lectures and labs. 6. Do not engage in side conversations or disruptive behavior that distracts from the lecture. 7. Adhere to a strict code of academic honesty.

**Rules for Library -** 1. The name of the Library is Dhenkanal College Library. 2. The Library shall ordinarily remain open from 10.00 a.m. to 4.30 p.m. on all working days and remain closed on all Sundays and declared holidays. 3. Only the staff, students (with Uniform) with Valid College ID/ library Card and other persons with special permission of the Principal can use the Library. 4. The Library premises shall only be used for reading books or periodicals. Strict silence shall be maintained in premises of the Library. 5. Spitting, smoking and sleeping inside the Library are strictly prohibited. 6. Any willful breach of silence or rules should at once be reported to the Librarian or Library staff. 7. Before books are issued the borrower must examine the condition of the books. 8. Books, diaries, articles, bags and such other things not connected with the library must kept at the place for it and can not be carried into the library.

**Rules for Computer Lab -** 1. No Food or Drinks are allowed inside lab. 2. Treat computers and peripherals with care. Do not tamper with hardware or software settings. 3. Regularly save your work to avoid data loss. 4. Report any technical issues, malfunctions, or damage to lab equipment to lab staff immediately. 5. Don't surf any social media sites.

**Rules for Sports Complex-** 1. Users must respect the rules and guidelines outlined in signs and posters at various facilities at all times. 2. Smoking, tobacco and chewing of gum are strictly prohibited within the University campus and at all sporting facilities 3. Visitors must maintain proper discipline and decorum in the Sports Complex. 4. Visitors should maintain proper cleanliness in the complex. 5. Vehicles in the Complex are not allowed, unless specifically permitted in writing by the Department. Parking should be only in the parking lot or designated place in the College Campus.

[http://www.dhenkanalcollege.ac.in/iqac\\_information.php](http://www.dhenkanalcollege.ac.in/iqac_information.php)

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST INTERMEDIATE	24	288000
Financial Support from Other Sources			

a) National	PRERANA	1	42000
b) International	Nil	0	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
PERSONAL COUNSELLING AND MENTORING	24/02/2020	103	UTKAL UNIVERSITY
PERSONAL COUNSELLING AND MENTORING	27/02/2020	130	USBM, BBSR
PERSONAL COUNSELLING AND MENTORING	27/02/2020	125	KVIC
PERSONAL COUNSELLING AND MENTORING	30/09/2019	65	9-AIRMEN SELECTION CENTRE BBSR
PERSONAL COUNSELLING AND MENTORING	13/08/2019	123	CAREER LUNCHEON
SOFT SKILL DEVELOPEMENT	03/02/2020	82	BIJUPATTANAIAK INSTITUTE OF IT MANAGEMENT
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counselling	15	15	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	4

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed



visited	participated		visited	participated	
10	49	13	Nil	Nil	Nil
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	451	BA, BSC, BCOM	PHY, CHEM, MATH, BOT, ZOOLOGY, COMP. SC, HIST, ODI, POL. SC, ENG, ECO, PSY, PHIL, SANS	PG DEPARTMENTS OF UNIVERSITIES, NIT AND IIT	MA, MSC, MCOM
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	15
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS (kabadi, Cricket)	INTER COLLEGE	26
CRICKET (Sports)	University Trail	1
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	shooting	National	1	Nil	20Z0013	Sonali Subhasmita
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The purpose of the Student Council (SC) is to serve as the effective communication medium between the administration and students. Even though there is a fair chance to every student to communicate at any time with the administrative officials, Student Council acts as the interactive body facilitating primary level of communication. Student Council also assists in planning and development of various cultural, sports, social, recreational and other educational interests of students in the institution. The Student council provides scope to contribute in the development of students leadership skills, program planning and volunteering.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

DHENKANAL (A) COLLEGE ALUMNI ASSOCIATION, DHENKANAL • Dhenkanal Autonomous College has a registered Alumni Association. The Alumni Association of different Departments function under umbrella of central alumni association of Dhenkanal Autonomous College, Dhenkanal. • As per the bylaw of alumni association the executive members are selected in every 2 years. • Currently Sri Nabin Narayan Das is acting as President Sri Biranchi Narayan Pani is acting as Secretary of the association. • The association is working with the college administration to mobilise funds for the development of the college. • The alumni of the college are its valuable assets and administration reaches out to them regularly to keep communication channels open with them. • Through Alumni Meets, the college continues inviting old students and keeps a track of their achievements. On their part, the alumni too show active interest in sharing their experiences with their juniors through talks, guest lectures, and participation in seminars or workshops organized by the college. • The college maintains an archive of the career of its alumni after they have graduated from the institution, through an Alumni Form available on college website. • To further encourage participation of alumni in college activities, an official Whatsapp group has also been created by the college. At the Departmental level too, there is a consistent effort to organize meetings and activities like seminars and webinars for promoting dissemination of knowledge where alumni have been actively involved. • On certain important occasions, some of the prestigious alumni have also graced the college as Chief Guests. Engagement between college and alumni has been beneficial on multiple fronts.

5.4.2 – No. of registered Alumni:

727

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

ANNUALLY

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Although the Principal is the final authority to decide the matters, yet power is decentralized for proper and impartial functioning of the administration. Different academicians have been assigned the responsibilities of different sections where they sort out various matters at their level. Various committees and cells are formed. The Principal functions as the chairman of the committees and cells. Resolutions are made in the meetings and then those are carried out accordingly. Decentralization aims at an inclusive approach where decision making becomes correct and easier. 2. Participative management is an essential aspect of the administrative system of the college. The Principal makes the participative management effective by including the employees as well as students in decision making. Periodic meetings of committees and cells, and meeting of the HODs are held to discuss the matters. Staff Council meetings and joint staff council meetings of teaching and non-teaching members of staff are held to discuss important and urgent matters. The

views, comments and suggestions given by the members in the meetings are considered and carried out. The emphasis on participative management provides greater access and participation of the employees in decision making. The college underlines this inclusive approach.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college adopts CBCS syllabus prescribed by the affiliated university and Government of Odisha for UG and PG courses. Departments have the flexibility to make changes upto 20 of the contents of each paper keeping the demand of the locality as per UGC norm.
Teaching and Learning	Both usual and ICT enabled teaching methods are adopted by the faculties of the college. Departmental seminars, national and international seminars are conducted to broaden the horizons of the students. Project evaluation is done to check the research competence of the students.
Examination and Evaluation	College has a separate section for controlling examinations with a controller, two deputy controllers and other supporting staffs. Mid-Term Test, Semester End Exam, Seminar Presentation and Project evaluation are done by the college. Mid-Term Test marks are shown to the students. Rechecking of Semester End papers are also done. The college sticks to timely publication of results which are passed by the meeting of Board of conducting Examiners.
Research and Development	Training is given to students to write dissertations and present papers in seminars. Teachers are allowed to participate in Orientation Programmes, Refresher courses, Seminars and conferences. Some teachers are continuing their research work and publishing papers. In this regard college has provided research rooms ,basic equipments and chemicals .
Library, ICT and Physical Infrastructure / Instrumentation	More than 60000 books and journals are in the college library.The college library is e-enabled atomized in the latest software and it has a Network Resource Center. The books in the library are digitalized. Besides that every department has their own seminar

library. All the science, commerce and some arts departments have ICT enabled class room. In the pandemic the classes were taken in physical, ICT and blended mode. The college has two smart classrooms and a language lab. College is spreading over a beautiful 56 Acres of green landscape on the foot of PANI OHALA HILL. There are 14 laboratories, 15 seminar halls, 9 class rooms having LCD facilities, library and reading room, one language lab, one gymnasium, one auditorium etc. Science departments has major instruments like spectrophotometer, electronic balance, double beam distillation apparatus, micro oven, colourimeter , potentiometer, PH meter,....

**Human Resource Management**

Duties are assigned to the employees and the Principal mentors the execution of duties. Besides that one of the senior most faculty member is assigned the duties of administrative bursar who monitors the duties of all the supporting staffs and the outsourced employees. All service related matters of the Employees are done at the earliest. Grievances are redressed immediately. The non-teaching vacancies in regular positions are filled by outsourced/contractual employees and the teacher vacancies are filled by guest/visiting faculties.

**Industry Interaction / Collaboration**

Industry Interaction is made by nominating noted persons from industry in the committees and cells in the college like board of studies, IQAC, and Executive Committee. Industry plays a major role in the campus selection of students. Seminars are also held in collaboration with industry. College always try to maintain a strategic partnership with local industries to enhance the quality of academics. Students are also doing internship programmes with various industries.

**Admission of Students**

Admission to undergraduate courses is done by online process through SAMS as per Government guidelines and admission to PG courses is done at the college level in offline mode. Admission to Self-financing courses is done as per Govt. guidelines.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
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Planning and Development	The use of ICT is done for planning and development. As per government policy all the communications are made through e-space and e-despatch. Latest information, news and tenders are uploaded in the college website. Website is periodically updated. Various whatsapp groups have been created for different categories of employees for quick and easy communication
Administration	Administration: In the administrative pyramid of the institution the principal is at the top, under various senior faculties are assigned the duties of bursars and various sections for smooth functioning of the departments. Under Mo-sarkar and 5T initiatives steps have been taken to support students , parents, alumnae and others to mitigate their need.
Finance and Accounts	There are separate sections to manage the accounts of the college under accounts bursar. Finance and Accounts related works are done online through HRMS. Accounts of the college following the finance rules of the government and regular internal and external audits have been conducted.
Student Admission and Support	Student admission is done online through SAMS. There is a help desk to facilitate the admission process. Form submission and deposition of admission fees are done online. Matters related to the issue of CLC, registration, scholarship etc. are also done online.
Examination	There is a dedicated section for examination work running under the direct supervision of COE. The section conducts all activities related to examination through online mode.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2020	BLENDED LEARNING	COMPUTER BASICS	10/01/2020	10/01/2020	59	35
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology	1	19/05/2020	25/05/2020	7
Research Methodology	1	05/05/2020	11/05/2020	7
WB-OHEPEE	1	25/10/2019	31/10/2019	7
ICT based tools	1	27/05/2020	02/06/2020	7
FDP	1	18/05/2020	20/05/2020	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	42	15	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
AS PER GOVT	AS PER GOVT	AS PER GOVT

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The institution conducts internal and external financial audits regularly. Internal audit is done by the Accounts Section and a committee is entrusted to do it. DCR is maintained by the Accounts Section. Income Tax related matters are also examined by the Accounts Section. In matters of purchase and expenditure, bills and vouchers are examined by the Accounts Section. External financial audit is done by state government auditors and AG auditors. They examine the papers and give the recommendations. The college complies with the recommendations.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SELF FINANCING COURSES	2400000	GENERAL

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6.4.3 – Total corpus fund generated

30000000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	EXPERTS	Yes	IQAC TEAM
Administrative	Yes	EXPERTS	Yes	IQAC TEAM

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

INCREASE OF STUDENTS ATTENDANCE ADHERING TO SOP FOR COVID DECREASE OF DROPOUTS

6.5.3 – Development programmes for support staff (at least three)

COMPUTER BASICS FILE MANAGEMENT PUNCTUALITY

6.5.4 – Post Accreditation initiative(s) (mention at least three)

STUDENT PROGRESSION ON TIME RESULT PUBLICATION GREEN AUDIT

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Parent Teacher meeting	02/07/2019	02/07/2019	06/07/2019	510
2019	Career counselling	25/10/2019	25/10/2019	30/10/2019	513
2020	Blended learning	05/03/2020	05/03/2020	05/03/2020	59

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NYouth Awareness Programme	06/12/2019	06/12/2019	35	30



7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	6
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	3	08/07/2019	2	Swachhata Pakhwada, POSHAN MAH , COVID Awareness	sanitation and hygiene, nutrition , covid protocol, hand wash	35
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
YOGA THE WAY OF LIFE	08/07/2019	13/02/2020	554
Rendezvous with ROCHESTER UNIVERSITY, USA	20/08/2019	20/08/2019	95
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation Program is done by NSS. 2. Green Audit is done by PG Dept. of Botany 3. Creation of Herbal garden 4. Swachha Bharat Mission Program in the college 5.Conduct of seminars on environmental issues.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices I . Green Campus Sustainable environment impacts students live positively. Dhenkanal Autonomous College is making intensive effort to protect, conserve and sustenance of natural resources. Objective : To promote eco-



friendly practices, all departments have developed floral garden in front of their respective departments. NSS wing of college has developed herbal garden with medicinal plants. Volunteers of NCC, YRC and NSS have created a front facing green landscape in campus. It inculcate spirit of environmental care among students College has developed rain water harvesting project. Best Practices II . Dhenkanal Autonomous College Staff Club It is a forum of all teaching staff of the college to conduct idea exchanges and cultural programme periodically. It creates holistic approach among staff towards the workplace. Objective: To enable friendly and effective interaction in the workplace. To improve the performance of team members with a sense of belongingness . To foster harmony among staff, the club conducts picnic, song and musical programmes. To encourage staff to celebrate achievements of all staff members, It conducts welcome and farewell ceremony of its members . To encourage research in the field of academics, staff club felicitates the member, who received PhD award and other research projects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.dhenkanalcollege.ac.in/igac\\_information.php](http://www.dhenkanalcollege.ac.in/igac_information.php)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

On time graduation is a major success of college. · Students are scoring high in national entrance as well as bagging awards in state level Hockey Champion, Shooting Champion in best 30 of State and many more. · Dhenkanal Autonomous College adopt student-centric administration for bringing paradigm shift in the landscape of knowledge management · We organise a series of seminars on emerging topics to update knowledge of students and staff. · Extracurricular activities of NCC, NSS and YRC units are matter of glory as students and volunteers are bringing laurels to the institution. We are inculcating positive values of students through conducting blood donation programme, plantation , community service, awareness programme through NCC, NSS and YRC · We arrange series of remedial classes specially for the upliftment of weaker students. · Application of advanced technology in teaching methods like smart room, LCD projectors and other modernised tools encourage faster learning of students. · We stress on communication skills development courses for enhancement of employability of students.

Provide the weblink of the institution

[http://www.dhenkanalcollege.ac.in/igac\\_information.php](http://www.dhenkanalcollege.ac.in/igac_information.php)

### 8.Future Plans of Actions for Next Academic Year

Opening more PG programs ,Making more infrastructural development ,Building more smart classrooms, Automation of the examination section, Making more departments e-enabled, Holding more seminars, Holding more career counseling programs , Renovation of the college canteen, Renovation of the playground, Installing solar energy panels in the institution.